Page 26

The Potter Township Supervisors held a Regular Business Meeting on Wednesday, June 28, 2017 at the Potter Township Municipal Building. Ms. Rebecca Matsco called the meeting to order at 6:00pm and led the Salute to the Flag.

In attendance were:

Supervisors: Rebecca Matsco, Earl Shamp and Al Cwynar

Solicitor: Michael Jones Engineer: Dan Sell Secretary: Linda McCoy

Visitors: Tim Wetzel, Casey Harrington, Captain Jon Hall, Karly Anzevino, Jordan Hartel, Jordyn Wright,

Nicole Cwynar, Chris Heitman

Mr. Shamp met with Chris Heitman from Shell on June 7th at the Shell Visitor's Center to discuss the termination of the water and sewer mains at raccoon creek.

Ms. Matsco met with Shell officials at the Shell Visitor Center on June 26<sup>th</sup> to review the project to date.

Mr. Shamp met with Lane Wolf from MDIA and Shell representatives at the Township building on June 28th to discuss Shell foundation inspections.

Ms. Matsco, Mr. Shamp and Mr. Cwynar will meet with Percheron and Shell representatives on June 28th at the Township building to discuss Shell pipeline logistics.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO APPROVE THE MINUTES OF THE MAY 24, 2017 REGULAR BUSINESS MEETING.

### **RECREATION BOARD:**

Ms. Cwynar reported that 2 students from Freedom High School (Jordan Hartel and Jordyn Wright) will operate the day camp this year for Potter Township on July 11, 12 & 13 from 9 am – noon for age groups K – 6<sup>th</sup> grade. They are prepared for approx. 25 children. The students are members of the National Honor Society and have operated many day camps for children in the past.

### **CITIZENS:**

Ms. Harrington asked how long Route 68 is going to be closed. Mr. Heitman said that he understood from Penn Dot that it will be closed until at least September of this year.

# **OLD BUSINESS:**

There was no old business.

# **NEW BUSINESS:**

MOTION: Earl Shamp

SECOND: AI Cwynar

MOTION TO APPROVE THE MUNICIPAL POLICE SECURITY AGREEMENT BETWEEN THE CENTER TOWNSHIP POLICE DEPARTMENT AND LINDY PAVING, INC. FOR TRAFFIC CONTROL ON ROUTE 18 NEAR THE SHELL PROJECT.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED MOTION TO APPROVE THE POLICE AGREEMENT BETWEEN NOVA CHEMICALS AND CENTER TOWNSHIP POLICE DEPARTMENT FOR SECURITY ON ROUTE 18.

The Motion needed to approve the Master Consulting Service Agreement between Potter Township and Stromberg/Garrigan & Associates to provide planning and design services for the Potter Township Tank Farm Recreation Area Project has been postponed.

### SOLICITOR:

There was no report.

### **ENGINEER:**

There was no report.

Page 27

# **PLANNING COMMISSION:**

Ms. Harrington stated that the Planning Commission will be working on an Ordinance for homeowners who rent property in the Township and asked the Supervisors if they have any input for the Planning Commission. She stated that one or more of the PC members would attend the Supervisors' worksession in July.

There was a discussion between Ms. Harrington, Mr. Jones and the Board regarding a nuisance ordinance for the Township. Mr. Jones suggested looking at the ordinance being adopted in Hopewell. It was also suggested that the Township look at a scaled down version of a Property Maintenance Agreement.

#### SHELL DEVELOPMENT:

Mr. Heitman said that Shell will be pouring concrete all year long. He also said that the parking lot on Route 18 is coming along with no new updates at this time. Shell is currently parking at the Beaver Valley Mall. He also stated that Duquesne Light is setting posts along Route 18 at the Shell site.

## FIRE DEPARTMENT:

Ms. Harrington stated that the Wine Trip was a success with 47 people attending and approx. \$1,200 - \$1,700 profit for the fire department. Mr. Cwynar thanked Ms. Harrington for doing a good job organizing the trip. She also stated that there is a Beer Cruise on October 25<sup>th</sup> and Paint & Sip in November. More details will follow soon.

# **ROAD DEPARTMENT:**

The catch basin on East Mowry has been filled and cleaned. Mr. Shamp asked Justin Cwynar to look into a beehive catch basin grate for that area and getting estimates for guide rails on Bauer Road.

### **REAL ESTATE TAX COLLECTOR:**

Christie Floyd-Gabel submitted the May 2017 Real Estate Tax Report to the Supervisors.

# TREASURER'S REPORT:

MOTION: Earl Shamp SECOND: AI Cwynar MOTION CARRIED TO APPROVE THE TREASURER'S REPORT AND PAY THE BILLS FOR THE MONTH OF JUNE.

The balance in the	General Fund Account is	\$408,826.23	Bills for this account totaled \$42,725.85
The balance in the	State Liquid Fuels Account is	\$21,983.26	Bills for this account totaled \$519.32
The balance in the	Capital Equipment Account is	\$84,556.98	There were no bills for this account
The balance in the	Escrow Money Account is	\$24,976.83	Bills for this account totaled \$1,885.00
The balance in the	Wage Tax Account is	\$59,967.91	There were no bills for this account
The balance in the	Public Safety Account is	\$1,813,555.78	There were no bills for this account
The balance in the	DCNR Grant Fund Account is	\$40,022.20	There were no bills for this account

## **ANNOUNCEMENTS:**

The Supervisors will hold a Work Session on July 5<sup>th</sup> at 6:00 pm.

The next Regular Business Meeting is scheduled for July 12 at 6:00 pm.

Potter Twp. Day Camp is scheduled for July 11<sup>th</sup> through the 12<sup>th</sup> from 9am – Noon.

The Planning Commission will meet on Thursday, July 20th at 7:00 pm in the Township building.

The Potter Township Annual Family Picnic will be held on Saturday, August 12<sup>th</sup> at 4:00 pm in the Township Park. Please mark your calendar for a fun day with family & friends, good food & drink and fireworks!!

The Supervisors and Mr. Jones went into Executive Session from 6:30 PM to 7:06 PM regarding the Betters Reassessment case.

Ms. McCoy let Mr. Shamp know that Nicole Cwynar and the Township Rec Board wants to thank him very much for saving the day on 'Movie in the Park' night when the Township projector could not be located. Mr. Shamp came to the rescue and brought his projector for the movie.

MOTION: AI Cwynar SECOND: Earl Shamp MOTION CARRIED THERE BEING NO FURTHER BUSINESS THE MEETING ADJOURNED AT 7:10 PM.

Respectfully Submitted,